

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, D.C., 3 August 1967

PERSONNEL—GENERAL  
PASSPORTS

CHANGE  
No. 2

✓ AR 600-290, 20 January 1966, is changed as follows:

✓ Page 4. Paragraph 4b is superseded as follows:

b. Complete DD Form 1056 (Authorization to Apply for a "No-Fee" Passport) in accordance with paragraph 3a(3) and furnish copies 1 and 2, with one copy of DSP-11, to each dependent applying for a passport (para 3b). Children 14 years of age or over who are military dependents must apply for separate passports.

✓ Page 4, paragraph 4c. Delete all after first sentence.

APPENDIX I

FOREIGN COUNTRIES WHERE PASSPORTS AND VISAS ARE REQUIRED

	Passport	Visa	Visa Photographs	Supplemental Instructions
✓ 90. PAKISTAN (Superseded)				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave. The passport and visa forms must be signed prior to obtaining visa. The passport and visa forms will be mailed to the traveler by the Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C. 20310, for completion and return.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
✓ 91. PANAMA (Superseded)				
Military Personnel.....	*Yes	**Yes	***2	*Applicable to PCS and TDY. Entry in item 3 of DD Form 1056 must indicate assignment is to the U.S. Army Element, U.S. Military Group, Republic of Panama. Military personnel who are assigned to the Panama Canal Zone with residency in the Republic of Panama do not require passports (See Note). **Not applicable to military personnel who remain less than 6 hours and do not leave the aerodrome. ***Visa photographs not required if staying less than 24 hours. Persons on leave do not need passports if they obtain tourist card for entry into the Republic of Panama. Note. Passports and visas not required by military and civilian personnel on PCS or TDY in the Panama Canal Zone, or by their dependents who reside with them in the Panama Canal Zone, except that military personnel assigned to the 79th Army Band require passports. Entry of 79th Army Band must be made in item 3, DD Form 1056.
Civilian Personnel.....	Yes	Yes	***2	
Dependents.....	Yes	Yes	***2	

0 \*This change supersedes DA message 789670, 8 November 1966.

TAGO 174A—Aug. 300-466\*—87

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	Passport	Visa	Visa Photographs	Supplemental Instructions
117. TAIWAN				
Military personnel.....	*No	*No	None	Applicable to PCS and TDY. All persons on leave require passports and visas. *Military personnel assigned to the Military Assistance Program Mission require passports and visas. **Alien dependents require 3 photographs. Military and civilian personnel and dependents transiting Taiwan, who do not leave the aerodrome, are exempt passports and visas if they possess passports and visas, as required, for final destination.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	**None	

[AGSC]

By Order of the Secretary of the Army:

Official:

KENNETH G. WICKHAM,  
Major General, United States Army,  
The Adjutant General.

HAROLD K. JOHNSON,  
General, United States Army  
Chief of Staff.

Distribution:

To be distributed in accordance with DA Form 12-9 requirements for Military Personnel—General:  
Active Army: B. NG: D. USAR: None.

CHANGE

No. 1

8/5 June 68

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, D.C., 21 September 1966

## PERSONNEL—GENERAL

### PASSPORTS

AR 600-290, 20 January 1966, is changed as follows:

✓ **2. Explanation of terms. a. Passport.** (Superseded) A document issued by the Department of State which permits the bearer to leave and re-enter the United States. Basically there are three types of passports issued: Regular, Official, and Diplomatic. The individual assignment determines the type of passport to be issued.

- (1) *Diplomatic passport (no-fee).* This passport is issued to persons proceeding abroad on diplomatic assignments and to their dependents, i.e., attachés, assistant attachés, MAAG chiefs, deputy MAAG chiefs or MAAG chiefs of staff when such positions are authorized in lieu of deputy MAAG chiefs, and chiefs of services represented.
- (2) *Official passport (no-fee).* This passport is issued to military personnel and certain civilian personnel ordered overseas on official business and to their dependents.
- (3) *Regular passport (no-fee).* This passport is issued to dependents when sponsors are traveling to an assignment in a country where no passport is required for the sponsor. See note below.

*Note.* No-fee passports discussed in (1), (2), and (3) above are issued to dependents who are traveling abroad with, or to join, their sponsors and whose travel is authorized by military authorities.

- (4) *Regular passport (fee or tourist).* This passport is issued to persons traveling in

\*This change supersedes DA message 752565, 28 February 1966.

a leave or tourist status, including dependents who are not entitled to no-fee passports described in (1), (2), or (3) above.

✓ **7. Photographs. a. Passport photographs.** Applicants must furnish \* \* \* or for pleasure.

- ✓ (4) Newspaper, magazine, snapshot and Polaroid photographs, or photographs made on Fotorite material and processed in Fotorite chemicals are not acceptable. Tinted photographs are \* \* \* adhere to passports.

✓ **10. Renewal of passports. a. Validity.** (Superseded) Passports which have been issued to military and civilian personnel and their dependents can be renewed as follows:

- (1) *Regular passport.* A regular passport is issued for 3 years, except in a case where it is issued for a shorter time. A regular passport may be renewed for an additional 2 years after the original 3-year issuance period, but not to exceed 5 years from the original date of issuance.
- (2) *Official passport.* Official passports are valid for 3 years from the date of issuance and can be renewed for an additional 2-year period.
- (3) *Diplomatic passport.* A diplomatic passport has no fixed expiration date and is valid during the time the bearer is in a diplomatic status.

## APPENDIX I

### FOREIGN COUNTRIES WHERE PASSPORTS AND VISAS ARE REQUIRED

	<i>Passport</i>	<i>Visa</i>	<i>Visa photographs</i>	<i>Supplemental instructions</i>
✓ 15. BRAZIL (Superseded)				
Military personnel----	Yes	* Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel----	Yes	* Yes	None	Official and diplomatic visas are valid for only one entry
Dependents-----	Yes	* Yes	None	into Brazil. New visas are required by all personnel
				for re-entry into Brazil regardless of type visa pre-
				viously issued.
				*Visas are not required for personnel entering as tourists.
19. BURMA (Superseded)				
Military personnel----	Yes	* Yes	**7	Applicable to PCS, TDY, and leave.
Civilian personnel----	Yes	* Yes	**7	*Visas are not required for persons who do not leave the
Dependents-----	Yes	* Yes	**7	aerodrome. Seven visa forms must be completed
				prior to obtaining visa. The necessary forms will be
				mailed to the traveler by the Commanding Officer,
				U.S. Army Service Center for the Armed Forces
				ATTN: ANRDP-P, The Pentagon, Washington,
				D.C. 20310, for completion and return for forwarding
				to the Embassy of Burma.
				**Passport and visa photographs for personnel assigned
				on PCS or TDY with the Military Equipment De-
				livery Team will be taken in civilian clothes. Photo-
				graphs must be signed across the bottom.
63. JAPAN (Superseded)				
Military personnel----	*No	*No	None	*Applicable to PCS, TDY, and leave, except military
Civilian personnel----	Yes	**No	None	personnel assigned to or on TDY with MAAG
Dependents-----	Yes	***No	None	require passports and visas.
				**Applicable to PCS and TDY, except civilian per-
				sonnel assigned to or on TDY with MAAG or travel-
				ing to Japan on leave require visas.
				***Applicable to dependents of military personnel
				whose sponsors are on PCS, TDY, and (leave when
				dependents are accompanying their military sponsors
				and possess appropriate travel or leave orders), except
				when sponsor is assigned to or on TDY with MAAG.
				Also applicable to dependents of civilian personnel
				whose sponsors are on PCS and TDY, except when
				sponsor is assigned to or on TDY with MAAG.
				Dependents of civilian personnel traveling to Japan
				with sponsors on leave require visas.
66. KOREA (Superseded)				
Military personnel----	*No	*No	None	Applicable to PCS, TDY, and leave.
Civilian personnel----	Yes	Yes	**2	*Military personnel assigned to MAAG require pass-
Dependents-----	Yes	Yes	**2	ports and visas.
				**Photographs are required for regular passports only;
				dependents of personnel assigned to MAAG receive
				official passports.

	Passport	Visa	Visa photographs	Supplemental instructions
71. LIBYA (Superseded)				
Military personnel-----	*No	*No	**None	*Applicable to PCS and TDY, except military personnel assigned to or on TDY with MAAG or on leave require passports and visas. Military personnel assigned to or on TDY with the 64th Engr Bn require passports. (Entry of 64th Engr Bn (including duty assignment) or MAAG, as appropriate, must be made in item 3, DD Form 1056.)
Civilian personnel-----	Yes	***Yes	3	**3 photographs required when passport is required.
Dependents-----	Yes	***Yes	3	***Fees for Libyan visas are as follows: a. Entry visas— (1) for tourism or visit—\$2.80. (2) for work, business, or joining sponsor—\$5.60. b. Transit visas—\$2.80. (Valid for 5 days' stay.) Children under 10 years of age are exempt from payment of visa fees. A money order in the appropriate amount, made payable to the Libyan Embassy, will be submitted to the Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C. 20310. Checks are not acceptable.  Note. For personnel requiring passport, entry into Libya will be denied if it contains an Israeli visa.
91. PANAMA (Superseded)				
Military personnel-----	*Yes	**Yes	***2	*Applicable to PCS and TDY. Entry in item 3 of DD Form 1056 must indicate assignment is to the U.S. Army Element, U.S. Military Group, Republic of Panama. Military personnel who are assigned to the Panama Canal Zone with residency in the Republic of Panama do not require passports.
Civilian personnel-----	Yes	Yes	***2	**Not applicable to military personnel who remain less than 6 hours and do not leave the aerodrome.
Dependents-----	Yes	Yes	***2	***Visa photographs not required if staying less than 24 hours. Persons on leave do not need passports if they obtain tourist card from Panamanian Consul.  Note. Passports and visas not required by military and civilian personnel on PCS or TDY in the Panama Canal Zone, or by their dependents who reside with them in the Panama Canal Zone.
93. PERU (Superseded)				
Military personnel-----	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel-----	Yes	Yes	None	
Dependents-----	Yes	Yes	None	
133. ZAMBIA (Superseded)				
Military personnel-----	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel-----	Yes	Yes	None	
Dependents-----	Yes	Yes	None	

{AGSC-R}

AR 600-290

C 1

By Order of the Secretary of the Army:

Official:

KENNETH G. WICKHAM,  
*Major General, United States Army,  
The Adjutant General*

HAROLD K. JOHNSON,  
*General, United States Army,  
Chief of Staff.*

Distribution:

To be distributed in accordance with DA Form 12-9 requirements for Military Personnel General:  
*Active Army: B. NG: D. USAR: None.*

ARMY REGULATION  
No. 600-290

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
WASHINGTON, D.C., 20 January 1966

**PERSONNEL—GENERAL**  
**PASSPORTS**

	Paragraph	Page
Purpose.....	1	1
Explanation of terms.....	2	1
Forms for use in applying for passports.....	3	2
Responsibilities of installation commanders.....	4	4
Expedition passport processing for unit movements.....	5	4
When and where to apply.....	6	6
Photographs.....	7	6
Proof of citizenship.....	8	7
Amendment of passports.....	9	10
Renewal of passports.....	10	11
Passport and visa fees.....	11	11
Visas.....	12	12
Receipt and distribution of passports and visas for official travel.....	13	12
Inquiries about status of passports and visas.....	14	12
Authentication of passport applications for large groups.....	15	12
Change of destination or reporting date, or cancellation of travel.....	16	12
Passports and visas for other than official travel.....	17	12
How to avoid delays in receipt of passports.....	18	13
Maintaining a control system.....	19	13
Appendix I. Foreign countries where passports and visas are required.....	--	15
II. Passport and naturalization instructions to aliens who are dependents of United States Army military or civilian personnel stationed outside the United States.....	--	33
III. Procedures to obtain birth certificate for passport application.....	--	35

**1. Purpose.** This regulation tells how to obtain passports and visas for official travel and leave travel and other unofficial travel to foreign countries; outlines the responsibilities of commanders in connection with the timely application for passports and visas, and provides for their control and disposition. (The Department of State controls the issuance of passports. Information in this regulation about the Department of State requirements is furnished for informational purposes only.)

**2. Explanation of terms.** *a. Passport.* A document issued by the Department of State which permits an individual to leave and reenter the United States. There are four types of passports. The individual assignment determines the type of passport to be issued.

(1) *Diplomatic passport.* This passport is issued to persons proceeding abroad on

diplomatic assignments, i.e., attaches, assistant attaches, MAAG chiefs, deputy MAAG chiefs or MAAG chiefs of staff when such positions are authorized in lieu of deputy MAAG chiefs, and chiefs of services represented.

(2) *Official passport.* This passport is issued to military personnel and certain civilian personnel ordered overseas on official business.

(3) *Dependent passport.* This passport is issued to dependents of military personnel and of certain civilian personnel whose travel is authorized by military authorities.

(4) *Regular (or tourist) passport.* This passport is issued to persons traveling in a leave or tourist status, including dependents who have not been authorized travel at Government expense.

This regulation supersedes AR 600-290, 31 July 1961, including C 1, 28 December 1961; C 2, 28 December 1962; C, 3 1 August 1963; C 4, 4 March 1964; C 5, 14 December 1964; and DA messages 993936, 18 November 1964; 704766, 24 February 1965; and 733804, 24 September 1965.

b. *Visa.* An indorsement made on a passport by the proper authorities (usually embassy or consular officials) of a country to be visited, showing that the passport has been examined and that the bearer may proceed to that country.

c. *Installation commander.*

- (1) For military personnel, the home station commander or Headquarters, Department of the Army Staff agency concerned.
- (2) For civilian personnel traveling on temporary duty overseas, the commander at the place of employment.
- (3) For civilian personnel recruited for overseas duty, the personnel officer at the installation which has responsibility for the accomplishment of the initial processing.
- (4) For dependents, the installation commander processing the dependent for overseas travel.

### 3. Forms for use in applying for passports.

a. *DD Form 1056 (Authorization to Apply for a "No-Fee" Passport).* DD Form 1056 will be issued to military personnel for official travel, military dependents eligible for and desiring Government transportation, civilian employees for official travel, and dependents of civilian employees eligible for and desiring Government transportation as their authority to apply for a "no-fee" passport. (A separate DD Form 1056 will be issued to each member of the family requiring a separate passport. See para 4b.)

- (1) *Military personnel.* The installation commander will issue DD Form 1056 approximately 90 days prior to the reporting or availability date when practicable. Either orders or the alert of the individual may be used as a basis for issuing DD Form 1056. (Nominees for foreign assignments under sec III, ch 4, AR 600-200, will not be issued DD Form 1056 until such time as the individual has been definitely selected.)
- (2) *Civilian personnel.* The installation commander will issue DD Form 1056 to a civilian employee at the time he is notified that he is being considered for a position in an area where a passport is required (app. I).
- (3) *Dependents.*
  - (a) For concurrent travel, installation commanders will issue DD Form 1056 to

dependents of the military member at the time of initial processing of application for concurrent travel. DD Form 1056 will be issued to dependents of a civilian employee at the time the employee is notified that he is being considered for an overseas position where a passport is required (app. I).

- (b) For nonconcurrent travel, overseas commanders will issue DD Form 1056 to dependents authorized to travel to an overseas area. (Issuance of DD Form 1056 is unnecessary if dependent applied for a passport for concurrent travel within the preceding year, since passport applied for in connection with application for concurrent travel will be held at the Military Traffic Management and Terminal Service Area Command for 1 year.)
- (c) In all other instances the agency or activity responsible for processing the dependent for travel will furnish DD Form 1056.

*Note.* Treaties and agreements between the United States and various foreign countries define dependents differently. DD Form 1056 may be issued to dependents who are close blood or affinitive relatives only when such authorizations do not violate these treaties and agreements. Any questionable case should be referred to either the Army commander in the country where such individual plans to travel, or The Adjutant General, ATTN: AGAO-CP, Department of the Army, Washington, D.C., 20310.

- (4) *Special instructions for completing DD Form 1056.*
  - (a) *Item 2.* Enter country or countries on itinerary where duty will be performed. In the case of civilians traveling to employment in Korea, enter Japan and Korea. (Code letters, APO numbers, or other general language will not be used. Nicknames will be used only when authorization for such use has been assigned by Headquarters, Department of the Army (para 5).)
  - (b) *Item 3.* If assignment is to MAAG (to include off-shore procurement duty when individual enters country under MAAG agreement); Mission; or other special-type duty, e.g., CENTO, enter this



information. If the position to be occupied is Chief, MAAG; Deputy Chief, MAAG; Chief of Staff, MAAG, when such position is authorized in lieu of Deputy Chief, MAAG; or Chief, Army Section, MAAG; also enter this information. For dependents of such personnel, enter information on sponsor's assignment as above. For all other travel enter the words "NOT APPLICABLE."

- (c) *Item 7.* Check block for PCS or TDY, as appropriate. If TDY enter length of TDY. (The abbreviation "TAD" is used by Navy under the same circumstances as "TDY" is used by Army and Air Force.)
- (d) *Item 10.* Enter required information for each address at which applicant will be staying while awaiting departure for overseas.
- (e) *Item 11.* For dependents—enter appropriate Military Traffic Management and Terminal Service Area Command or other address, as appropriate. For military and civilian personnel—PCS travel, enter appropriate Military Traffic Management and Terminal Service Area Command; TDY travel, enter address of individual or other appropriate location.
- (f) *Item 12.* For dependents traveling concurrently, date to be entered will be 35 days prior to sponsor's reporting or availability date; for nonconcurrent travel, date to be entered will be 35 days prior to first day of the period in which the dependent is expected to travel. For military personnel, date to be entered will be 35 days prior to reporting date or availability date.
- (g) *Other items.* All other items are self-explanatory.
- (h) *Distribution.* Copies 1 and 2 will be furnished to the applicant or sponsor for attachment to Passport Application (Form DSP-11). Copy 3 will be retained by the installation commander. Copy 4 MUST BE FORWARDED to the Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon,

Washington, D.C., 20310, immediately after issuance. When required by appendix I, visa photographs will be forwarded with copy 4 for use in obtaining visas.

*b. Department of State Form DSP-11 (Passport Application).* This form is used to apply for passports (para 6) and one copy will be filled out by each applicant for a passport when passport is required as indicated in appendix I. The applicant will complete Form DSP-11, except for his signature and the certification by the passport agent or clerk of court, prior to taking it to the passport agent, deputy clerk of court or clerk of court. In completing applications, military personnel will enter grade and branch of service opposite the word "Occupation." Civilian personnel will enter their civil service grade and title in that space. On Form DSP-11 given to military and civilian personnel and their dependents for official travel, the space entitled "Mail Passport To" will be left blank.

*Note.* FS-176 (Application For Passport) is used in lieu of DSP-11 in overseas areas.

*c. Department of State Form DSP-10a (Birth Affidavit).* Form DSP-10a is used when it is necessary to prepare a birth affidavit (para 8).

*d. Department of State Form DSP-17 (Passport Renewal Application).* Applications for renewal of passports must be submitted on Form DSP-17 (para 10).

*Note.* FS-299 (Application For Renewal, Amendment and Extension) is used in lieu of DSP-17 in overseas areas.

*e. Department of State Form DSP-19 (Application for Amendment of Passport).* Applications for amendment of passports must be submitted on Form DSP-19 (para 9).

*Note.* FS-299 (Application For Renewal, Amendment and Extension) is used in lieu of DSP-19 in overseas areas.

*f. Department of State Form DSP-64 (Affidavit of Inability To Present Previously Issued Passport).* Form DSP-64 is used when a valid or potentially valid passport cannot be presented with the application for a new passport. It is necessary to submit a sworn statement with the new application setting forth the reasons why the previously issued passport cannot be presented (para 8).

*g. Supply of forms.* All forms prescribed in this regulation will be requisitioned through normal publications supply channels except:

- (1) FS forms referred to in *b*, *d*, and *e* above which are obtainable at consular offices overseas, and

- (2) Those forms specifically indicated in appendix II as obtainable elsewhere.

#### 4. Responsibilities of installation commanders.

The installation commander will insure that military and civilian personnel and their dependents whose travel is authorized at Government expense to an oversea area where passports are required, apply for passports. Such application will be completed prior to departure from home station on leave, delay en route, or travel status. When notified that a military member (except Defense attache personnel) is alerted, or that a civilian employee is being considered, for an oversea position where a passport is required, the installation commander will—

a. Complete DD Form 1056 in accordance with paragraph 3a(1) and furnish copies 1 and 2 to the individual, with one copy of DSP-11 (para 3b).

b. Complete DD Form 1056 (Authorization To Apply For a "No-Fee" Passport) in accordance with paragraph 3a (3) and furnish copies 1 and 2 to dependents, with one copy of Form DSP-11 (para 3b). In cases where individual members of a family can justify a requirement for separate passports for official travel during their stay overseas, and desire to apply for separate passports, complete separate DD Forms 1056, and furnish copies 1 and 2 to each dependent concerned, with one copy of Form DSP-11.

c. Instruct individual about applying for a passport and complying with this regulation. ~~In cases where a separate DD Form 1056 is issued to an individual member of a family, in accordance with b above, advise the individual that he must attach to his Form DSP-11, a statement justifying his requirement for a separate passport for official travel.~~

d. Insure that individual possesses or takes immediate action to obtain for himself and his dependents all necessary documents required for passport application (para 8).

e. Furnish the information in appendix II to individual with alien dependents. For further information on naturalization and citizenship, see AR 608-3.

f. Arrange to have photographs taken.

g. Inform individual where to apply for a passport and advise him to request the passport agent, deputy clerk of court, or clerk of court to furnish him a receipt for his passport application fee and that of his dependents, where applicable. Furnish per-

sonnel transportation to place of application, if necessary, using available transportation.

h. Immediately after issuance of DD Form 1056, forward copy 4, thereof, to the Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310. When required by appendix I, visa photographs will be inclosed for use in obtaining visas.

i. If an individual or his dependent has a passport with at least 2 years' validity, in lieu of taking actions indicated in a, b, and c above, forward the passport to the U.S. Army Service Center for the Armed Forces, inclosing copy 1, copy 2, and copy 4, DD Form 1056, with any necessary visa photographs as indicated in appendix I.

j. Advise personnel that inquiries regarding passport applications, passports, and visas for official travel for themselves or their dependents will be addressed to—

Commanding Officer

U.S. Army Service Center for the Armed Forces,

ATTN: ANRDP-P

The Pentagon, Washington, D.C., 20310.

k. Advise personnel that they must sign their passports immediately upon receipt since a passport is not valid unless it is signed by the bearer.

l. Not permit personnel to depart the installation (or leave, TDY en route, or otherwise) until they have applied for their passports and the necessary visa photographs and information as shown in appendix I have been obtained and forwarded to the United States Army Service Center for the Armed Forces.

m. Not permit personnel to depart the installation (on leave, TDY en route, or otherwise) until dependents who will travel concurrently with them have applied for passports and necessary visa materials have been forwarded to the U.S. Army Service Center for the Armed Forces.

n. Have the individual present the receipt for his passport application fee and that of his dependents, where applicable, to insure that application has been made. Indicate the date, place, and court or official where application for passport was filed on the reverse side of copy 3 (Installation Copy) of DD Form 1056.

5. **Expedition passport processing for unit movements.** When deemed necessary, Headquarters,

Department of the Army will direct installation commanders to expedite passport processing for individuals assigned to units under their jurisdiction which have been issued oversea movement orders. In such instances, the following procedures will be used. Any supplemental instructions necessary as a result of the specific movement involved will be included in the Department of the Army message directing expeditious passport processing.

a. A project officer will be appointed who will be responsible for processing the passport applications and forwarding them to the Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P. The officer should *not* be a member of the unit concerned since followup actions may be necessary after the unit and/or individuals have departed.

b. Appropriate application forms will be completed, except that in Item 2 of DD Form 1056 (Authorization to Apply for a "No-Fee" Passport) the nickname furnished in the Headquarters, Department of the Army message directing expeditious passport processing will be inserted.

c. Verification of place of birth will be accomplished by copy of birth or baptismal certificate; statement that applicant has had a previous passport or, if naturalized, a copy of naturalization papers. In cases where birth certificates are not readily available and extract copies cited in *d* below are used, they will be authenticated by an adjutant or personnel officer. Extract copies must be completely legible; thermofax copies are not acceptable. The same officer will authenticate the DD Form 1056.

d. If time is short and copies of birth or baptismal certificates are not readily available, extracts from DD Form 4 or DD Form 47, as appropriate, will be used as temporary proof of place and date of birth. Copies of birth or baptismal certificates are required to support the temporary evidence, and applicants will note on the extracts that such certificates will be forwarded as soon as possible. These certificates will be sent to the project officer who will follow-up and complete the action after the applicants have departed.

e. The project officer will personally contact officials where the passport applications will be processed and explain that the requirement for the passports is to support a classified military move of personnel in which time is critical. He will arrange a procedure between himself and the officials which

will include an agreement to enter only the nickname specified in Department of the Army message, in Item 2 of DD Form 1056 for destination and countries to be visited, and that the passport applications will be returned to the project officer by the official instead of the usual procedure of forwarding the applications to the Department of State. In addition, he will present a letter addressed to the official and signed by an officer other than himself requesting that due to the urgency involved, the passport applications be returned to the project officer rather than forwarded to the Department of State.

f. The project officer will inform all individuals to request a receipt from the passport agent, deputy clerk of court or clerk of court for the passport application fee. In order to insure that applications are made, he will require the individuals to present the receipts for their passport application fees (para 4n).

g. Upon receipt of the applications from the officials, the project officer will forward the individual passport applications to the U.S. Army Service Center for the Armed Forces as expeditiously as possible with a covering letter of transmittal. The applications will be forwarded in groups; however, completed applications will not be delayed in order to send complete unit packages. When feasible, applications should be hand-carried. All applications will be transmitted so as to reach U.S. Army Service Center for the Armed Forces as soon as possible but not later than 7 days prior to personnel readiness date.

h. The letter of transmittal will state that the passport applications are forwarded for processing in furtherance of Operation -----

(Enter assigned nickname)

and will cite the Department of the Army message directing expeditious passport processing. In addition to the passport applications, it will inclose the following:

- (1) A legible copy of a roster listing the names of the individuals on the passport applications being forwarded and the organizations to which they are assigned.
- (2) Copies 1, 2, and 4 of DD Form 1056 for each individual.

i. If the unit movement has an advance element, applications for individuals belonging to the advance element will be given priority action over those scheduled for later departure. In such cases, the

roster discussed above will specify those individuals who are assigned to the advance element.

j. If the unit being moved obtains filler replacement personnel from units stationed at other installations, DD Form 1056 will be prepared in accordance with *b* above and issued to such replacements by their home station commanders. In addition, the home station commander concerned will assure that the U.S. Army Service Center for the Armed Forces copy of the DD Form 1056 is forwarded to that office without delay, and that the replacement personnel have applied for passports prior to their departure to join the unit being moved. The passport applications for filler replacement personnel will be forwarded by the passport agent, deputy clerk of court or clerk of court to Department of State in the usual manner. However, upon receipt of the passports for such replacement personnel in the U.S. Army Service Center for the Armed Forces, they will be forwarded by that office to the appropriate project officer for the unit movement concerned.

**6. When and where to apply.** When possible, the applicant should apply for a passport as soon as he has been issued DD Form 1056 (para 3) and at least 60 days or more before availability date.

*a. Persons in United States.* Within the United States, applications for passports must be executed before a clerk of a Federal or State court authorized by law to naturalize aliens, a deputy clerk of court or a passport agent of the Department of State. Passport agents have been appointed at various military installations by the Department of State. In addition, passport agents are located at—

- (1) Department of State, Washington, D.C., 20524.
- (2) Salada Building, 330 Stuart Street, Boston, Mass., 02116.
- (3) Room 244A, Federal Office Building, 219 South Dearborn Street, Chicago, Ill., 60604.
- (4) Room 1004, Federal Office Building, 300 North Los Angeles Street, Los Angeles, Calif., 90012.
- (5) Federal Office Building, 51 S. W. First Avenue, Miami, Fla., 33130.
- (6) New Federal Building, 701 Loyola Avenue, New Orleans, La., 70130.
- (7) 630 Fifth Avenue, New York, N.Y., 10020.

- (8) Room 1405, Federal Office Building, 450 Golden Gate Avenue, San Francisco, Calif., 94102.
- (9) 1410 Fifth Avenue, Seattle, Wash., 98101.
- (10) Room 304, Federal Building, Honolulu, Hawaii, 96813.

*b. Persons outside United States.* Outside the United States, the chief executive of Puerto Rico, the Virgin Islands, Guam, and American Samoa are authorized to accept passport applications. In addition, diplomatic and consular officers and certain authorized military officials may accept passport applications.

*Note.* Military and civilian personnel, and their dependents, who are assigned to the Defense Attache System, will execute application for passports only upon receipt of instructions from Defense Intelligence Agency.

**7. Photographs.** *a. Passport photographs.* Applicants must furnish two identical photographs taken within 2 years of the date they apply. The photograph must be a readily recognizable likeness of the applicant. A pleasant natural pose is recommended. Group pictures should be furnished when a wife and child or children are included in one application; however, children who apply separately for passports must submit separate photographs. (See *b* below.) Military personnel may submit photographs taken in either military or civilian attire regardless of whether the purpose of the trip is for official business or for pleasure.

- (1) Photographs must be on thin photographic paper with a light background, must show full front view of the applicants' features, and will be taken without headgear. Photographs will not be smaller than 2½ by 2½ inches nor larger than 3 by 3 inches.
- (2) Black and white photographs to be used on passports for official travel may be obtained from the nearest Armed Forces installation at which facilities are available.
- (3) Both photographs will be signed by the applicant in such manner as not to obscure the features of any person included in the photograph.
- (4) Acetate or film base, snapshot, polaroid, or vending machine prints are not acceptable. Tinted photographs are not acceptable; neither are photographs printed on paper the back of which has been glazed, since they will not adhere to passports.

See 1

- (5) Color photographs may be used, but must be procured at the individual's expense. Color photographs must be printed on a paper base and must be capable of withstanding a mounting temperature from 180° to 200° Fahrenheit. "No-fee" passports will not be replaced solely for substitution of a color photograph.

*b. Exceptions to passport photograph requirements.* Individuals submitting applications for passports, or applications for amendment of passports, while abroad, which will include children born abroad who are under 5 years of age, are not required to furnish photographs of such children for inclusion in the passport. In lieu of the photograph, the official issuing or amending the passport will write the birth dates of the infants opposite their names in the passports. Photographs may be submitted for such children, for inclusion in the passports, when specifically desired by the parents or where there is a special reason such as local immigration policies.

*c. Visa photographs.* Travel to certain countries requires additional photographs for visa purposes (app. I). Additional photographs, when required, will be forwarded as provided in paragraphs 4*h* and 4*i*. Photographs for visas will conform to the specifications prescribed in *a* above. In addition, the name grade, and service number will be placed on the reverse of each photograph required for visas by military personnel. The name only will be placed on the reverse of each photograph required for visas by civilian personnel and dependents. Care must be taken to insure that this information does not show through to the front side of the picture. Appendix I specifies the number of visa photographs required for each passport issued to the family; add an equal number for each additional passport issued to the family. For example, if a principal dependent applies for one passport for herself and children for travel to Afghanistan, three visa photographs of the group are required. For each child traveling on a separate passport, three additional photographs of the child are required for obtaining a visa for travel to Afghanistan.

**8. Proof of citizenship.** An applicant for a passport and each person included in the passport must submit documentary evidence of United States citizenship (*a* below) with the application, unless he has been issued a passport previously or has been included in a passport. The birth certificate

described in *a*(2) below is the document required by the Department of State as birth evidence to support the application for a passport of natural born citizens of the United States. The Department of State has provided that persons who are not able to obtain a birth certificate because there is no record of birth may submit a baptismal certificate described in *a*(3) below. If none of the primary documents can be submitted, then secondary documents listed in *b* below, may be submitted for consideration. Any evidence of citizenship submitted, other than a passport previously issued to the applicant or a certificate of birth, must be accompanied by a statement from the official custodian of birth records in the State, territory, or other area where the birth of the applicant occurred showing that a search of the records did not disclose a record of birth (app. III). The Department of State will include all birth, baptismal, and naturalization certificates with the passport for delivery to the applicant.

*Note.* A commissioned officer who is born in the United States and whose parents are United States citizens need not submit evidence of nationality. He need only enter his official grade on the passport application and show his military identification card to the Passport Agent or Clerk of Court. However, a commissioned officer who is a naturalized citizen must present his naturalization certificate. A commissioned officer who was born abroad of native born United States citizen parent(s) must submit one of the following: a certificate of citizenship issued by the Immigration and Naturalization Service, the passport on which he entered the United States, a Consular Report of Birth, or a Certificate of Birth issued by the Department of State. If none of these are available, he should submit his foreign birth certificate, evidence of the United States citizenship of his parent(s), and an affidavit from his parent(s) showing the periods and places of residence in the United States and abroad (specifying any periods in the Armed Forces) before the applicant's birth.

*a. Primary documents.*

- (1) *Passport.* Normally, a passport issued to the applicant or one in which he was included is sufficient evidence of citizenship. If the passport is not available, the applicant should identify the passport in his application by stating the name of the bearer, the number, if known, and the date or approximate date of issue. If the passport is valid or can be revalidated, he must include in his application or attach thereto a statement explaining in detail why he cannot submit the passport and what efforts he made to locate it (para 3).

(2) *Birth certificate.*

- (a) A birth certificate must bear the written signature of the registrar or other custodian of the original record and the seal of his office unless the seal and signature are impressed on the certificate by a Protectograph device. A certified copy of the original report of birth is preferable; however, a transcript from the record will be accepted if it shows the name of the child, the date and place of birth, and the date the report was filed.
  - (b) A certificate which does not show the date of filing or which shows that it was issued upon a delayed report of birth may be accepted if it shows that the report of birth was filed by a person who had personal knowledge of the birth or was supported by other acceptable evidence of birth in the United States. A birth certificate issued upon a delayed birth record which was created pursuant to a court order will be accepted if the certificate or an accompanying letter from the registrar of births indicates that the court received evidence which, of itself, would be acceptable for passport purposes.
  - (c) A hospital birth certificate will be accepted if it shows the name of the child, the date and place of birth, the names of the parents, the name and location of the hospital, bears the seal of the hospital and written signature of the superintendent and was issued within a few days after birth.
  - (d) A photostat of the original report of birth which forms a part of a legally-certified copy of the record is acceptable. The signature of the official custodian of the records will be affixed and his raised or stamp seal impressed on such a copy. A photostat of a copy of a transcript of a record, such as an issued certificate of birth, is not acceptable.
- (3) *Baptismal certificates.* If a birth certificate is not obtainable, a baptismal certificate or church ceremonial certificate may be submitted if it gives the name of the child, the date and place of birth, the date of baptism or other ceremony which is the basis of

the record, the name and location of the church, and the date the record was made. To be acceptable, a baptismal certificate or other church certificate must show that the baptism or other ceremony took place shortly after birth and that the record was made at or shortly after the date of the ceremony. It should bear the written signature of the pastor or other authorized church official and the seal of the church (if any).

b. *Secondary documents.*

- (1) *Affidavit.* An affidavit must show the name of the person concerned and the date and place of birth, and must state briefly how the affiant's knowledge concerning the birth was acquired. All affidavits must bear the impression seal of the officer before whom they were executed (para 3c).
- (a) A single affidavit may be submitted if it is made by a parent or by a physician, nurse, or midwife who attended the birth, or by a person who did not attend the birth but who became aware of the birth at the time or shortly thereafter.
- (b) If the applicant is unable to submit an affidavit under (a) above, he may submit the affidavits of two or more persons who have known him for 20 years or more and who can testify on information and belief concerning the date and place of his birth. These persons should state in their affidavits the facts and circumstances which cause them to believe that the applicant was born on that date and in the place set forth and how, when, and from whom they received the information. These affidavits must be supported by other secondary or indirect evidence of birth in the United States as the applicant may be able to obtain, such as school, early census, confirmation, military service selective service, voting, and family records. Pertinent family records might consist of evidence that the applicant's parents were married in the United States and that other brothers and sisters were born in this country.
- (2) *Newspaper files, ships' logs, family Bibles.* If it is impossible to obtain any of the

foregoing documents, the Department of State will consider copies of pages of a family Bible, diary, ships' logs, newspaper file, etc., containing a record of the birth, which are properly verified by an affidavit of the custodian of the record. The notice or entry must show the name of the child, the names of the parents, and the date and place of the birth. It must be unmistakably clear that the notice was published or the entry made at the time of birth or shortly thereafter.

*c. Naturalization certificate.* Persons who claim citizenship through naturalization must furnish their naturalization certificates. Any person who claims citizenship through naturalization of a parent must submit either his own certification of derivative citizenship or his parent's or parents' naturalization certificate.

*Note.* The unauthorized printing, photographing, or otherwise making a copy of a certificate of naturalization or citizenship may subject a person to a fine of \$5,000 or imprisonment of not more than 5 years, or both (18 USC 1426(h)).

*d. Extract from service record.* In extreme emergencies, the Department of State may accept as proof of citizenship an extract from the service record of a member of the Armed Forces who is not a commissioned officer and who was born in the United States of native American parents when the member is required to leave the United States on such short notice that he cannot obtain the usual evidence of citizenship by birth in this country. When an extract from service record stating the applicant's place and date of birth is furnished by the applicant, it will be certified by an adjutant or personnel officer. The serviceman must note on the extract that he will obtain as soon as possible the usual proof, such as a birth or baptismal certificate or affidavit. When the birth evidence is obtained it should be sent to the Passport Office, Department of State, Washington, D.C., 20524. If abroad, he may transmit the evidence to the Passport Office through an American Embassy, Legation, or Consulate. The Department of Justice will not accept extracts from service records as legal evidence of citizenship and children born to alien spouses of service personnel who furnish such extracts as evidence of citizenship may be denied a certificate of citizenship normally provided children in this category.

*e. Special provisions for furnishing evidence of citizenship.*

(1) *Elderly applicants.* When, because of the applicant's age, the nonexistence of records and the demise of friends, relatives, and acquaintances, the applicant is unable to present any of the foregoing acceptable evidence, the Passport Office will consider issuing a passport if the applicant submits an affidavit explaining why he is unable to present such evidence and any indirect or secondary evidence of birth in the United States as he may be able to obtain. The applicant should, if possible, obtain authenticated copies of records which place him in the United States since an early age or furnish statements from the custodian of such records certifying to their existence.

(2) *Applicant of unknown parentage.* A person who claims that his parents are unknown but that he was found in the United States while under the age of five must submit evidence establishing that his presence in the United States was actually known at that time. Such evidence may include—

(a) Affidavits by persons who know the facts; *for example*, persons who cared for him in early infancy or who knew of his presence in a family while under the age of five, or

(b) Certified records of a court or charitable or other organizations.

(3) *Adopted child.* Although the Department of State appreciates the desire of many parents that information regarding adoption be withheld from their child, it is necessary that true record of identity and citizenship be submitted with the passport application. If the adopted child is under 21 years of age, one of the parents may execute the application in his behalf. If, however, he is over 21 years of age, the parents may arrange with the clerk of court or passport agent to submit evidence of his identity and citizenship after the application has been executed. Applications of this type should be accompanied with a request that information regarding the adoption be returned directly to the parents rather than be included in the

envelope with the passport, which is the usual practice. Below are the requirements of identity and citizenship of adopted children who were born in the United States.

- (a) A certified copy of the adoption record is acceptable in lieu of birth evidence provided—
  - 1. The record shows that the child was placed in custody of the foster parents in the United States at a very early age, or
  - 2. That documentary evidence or testimony establishing the parentage, the date and place of birth, or child's presence in the United States shortly after birth was presented to the court.
- (b) If a certified copy of the adoption record or normal birth evidence cannot be obtained, the sworn statement of an official of a charitable or other organization is acceptable, provided it includes the following:
  - 1. The date when the custody of the child was obtained initially.
  - 2. The date and place of child's birth.
  - 3. The names and place of residence of the adoptive parents.
  - 4. The date and manner of adoption, whether formal, informal, or mere custody.
  - 5. The basis for the affiant's knowledge.
  - 6. If the child has not been formally adopted, the fact shall be set forth in the affidavit, together with a statement indicating that the child has had a permanent or established place for a definite period of time with the family in whose custody the child has been placed.
- (4) *Children born abroad.*
  - (a) If the child was born abroad of an alien mother and an American father and traveled to the United States on a passport, the United States passport should be furnished the passport agent or clerk of court.
  - (b) If the child described above did not travel to the United States on a United States passport, the child's foreign birth certificate, evidence of his father's United States citizenship, an affidavit by his

father stating the periods and places of his residence in the United States and abroad, periods of service in the Armed Forces, and the marriage certificate of parents of the child should be furnished to the passport agent or clerk of court.

- (c) If the child was born abroad of an alien father and an alien mother, evidence of his naturalization as a United States citizen will be furnished to the passport agent or clerk of court. This may be a certificate of citizenship or naturalization certificate of his parents. If deriving citizenship through a parent's naturalization, he must submit his parent's naturalization certificate, his foreign birth certificate, and evidence of admittance to the United States for permanent residence. If one parent is deceased, submit death certificate. If parents are divorced, submit court order showing parental sole custody.
- (d) If child was born abroad out of wedlock of one American parent or of two American parents, submit evidence of citizenship of the parent or parents, a statement of parent's or parents' periods and places of residence (physical presence) in the United States or its outlying possessions prior to the birth of the child, and the marriage certificate of the parents. A sworn statement from the father stating that he is the natural father should also be submitted in any case. A mere statement "acknowledging paternity" is not sufficient.

**9. Amendment of passports.** Passports may be amended to include or exclude the bearer's citizen spouse and any unmarried minor children, stepchildren, or adopted children, if citizens. Applications for amendment of passports must be submitted on Department of State Form DSP-19 (Application for Amendment of Passport). (See para 3e.) Applications for amendment of passports to include individuals must be sworn to (or affirmed) before an agent of the Department of State or deputy clerk or clerk of a Federal or State Court. Applications for amendment of passports to exclude individuals or change other information thereon need not be executed before a passport agent,



deputy clerk or clerk of court. The application must be accompanied by the passport, proof of citizenship, and two photographs of the person or persons to be included. The photograph must meet the requirements of paragraph 7. (Do not include anyone in the new photograph who is already in the passport.) Amendments to passports may be made by the Department of State's passport agents at the locations listed in paragraph 6a(1) through (10) and the other officials listed in paragraph 6b. Passports forwarded to the U.S. Army Service Center for the Armed Forces will be processed for amendment through the Department of State. No fee is collected for amendment of passports.

#### 10. Renewal of passports. a. Limit of validity.

Passports which have been issued to military and civilian personnel and their dependents can be renewed as follows:

- (1) A passport which is issued with a validity date of less than 5 years may be renewed for a period up to 5 years from the original date of issue.
- (2) A passport which is valid for 5 years from the original date of issue is not renewable.
- (3) The diplomatic passport has no expiration date; therefore, renewal does not apply to this passport.

b. Applications. Applications for renewal of passports must be submitted on Department of State Form DSP-17 (Passport Renewal Application). Applications for renewal of passports need not be executed before a passport agent, deputy clerk or clerk of court. See paragraph 3d.

- (1) Within the United States, applications for renewal of passports issued for official travel will be forwarded to the Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, and be accompanied by the passport and copies 1, 2 and 4 of DD Form 1056.
- (2) In Puerto Rico, Guam, American Samoa, and the Virgin Islands, application for renewal of passports will be made to the chief executive. The application will be accompanied by the passport and one copy of the travel orders directing travel abroad.
- (3) In overseas areas, the application will be made to the appropriate consular official of the United States in the foreign country in

which stationed or residing, and be accompanied by the passport and one copy of the travel orders directing travel abroad. Overseas commanders may designate military officers or enlisted personnel to act as couriers to process applications for renewal in bulk on a weekly basis where the personal appearance of the individual is impractical or would result in hardship.

c. *Validity for returning overseas from leave in the United States.* Overseas commanders will insure that personnel, who will return to an overseas area following leave in the United States, are informed of the requirements for a passport which is valid for the return overseas. They will issue properly authenticated DD Form 1056, have visa photographs taken, if required, and advise personnel to—

- (1) Request renewal of passport before their departure from the overseas area, and
- (2) Forward their passport; visa photographs, where required; copies 1, 2, and 4 of DD Form 1056; and one copy of travel orders directing return travel abroad to the U.S. Army Service Center for the Armed Forces, immediately upon arrival in the continental United States. Also specify whether their passport is to be forwarded to the Military Traffic Management and Terminal Service Area Command, the aerial port of embarkation, or their home address. The U.S. Army Service Center for the Armed Forces will insure that the passport is valid for the return overseas.

11. **Passport and visa fees.** Passport and visa fees, including the cost of photographs and birth certificates, or other acceptable evidence of birth, are reimbursable when they are an expense of official travel.

a. *Passport application.* A fee is collected from all persons for the execution of passport applications and retained by the clerk of court or passport agent. This fee is \$1 if the application is executed before a clerk or deputy clerk of a Federal court or a passport agent of the Department of State and \$2 if the application is executed before a clerk of a State court.

#### b. *Passport.*

- (1) No fee is collected for issuance of a passport

to a person who is going abroad on Government business or to members of his immediate family when such travel is authorized as evidenced by a DD Form 1056 executed by appropriate official.

- (2) A fee of \$9 for the issuance of a passport to a person traveling on leave or in a tourist status must be in the form of a bank draft, cashier's check, money order, or personal check, made payable to the Passport Office, Department of State, Washington, D.C.

*c. Passport renewal.*

- (1) No fee is collected for renewal of a passport for official Government travel.
- (2) A fee of \$5 is collected for renewal of a passport for tourist travel.

**12. Visas.** The countries where a visa is required are shown in appendix I. The Commanding Officer, U.S. Army Service Center for the Armed Forces will obtain visas for official travel. He will base his decision on items 2 and 3, DD Form 1056, copy 4 of which is forwarded to the U.S. Army Service Center for the Armed Forces in accordance with paragraph 3a(4)(h).

**13. Receipt and distribution of passports and visas for official travel.** The Department of State delivers all passports for official travel to the Commanding Officer, U.S. Army Service Center for the Armed Forces, Military District of Washington, U.S. Army, Washington, D.C., 20310. Upon receipt of passports from the Department of State, the U.S. Army Service Center for the Armed Forces is responsible for obtaining visas from foreign embassies and legations. He then forwards the passport and visas to the appropriate Military Traffic Management and Terminal Service Area Command for delivery to the traveler except the following:

*a.* If a traveler has valid Government travel orders, but he elects to travel by commercial means at his own expense, his passport will be sent direct to him.

*b.* Passports for military or civilian personnel who travel overseas in a temporary duty status will be mailed to them unless otherwise directed.

*Note.* The Department of State releases passports for Defense attache personnel and dependents to the Defense Intelligence Agency. The necessary visas are then obtained and the passports delivered to the personnel.

**14. Inquiries about status of passports and visas.**

Inquiries concerning passports for official travel will *not* be made direct to the Department of State at any time.

*a.* When inquiry is necessary concerning the status of passports and visas, installation commanders will communicate with the Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310.

*b.* When inquiry concerns policy matters on issuance of passports and visas, installation commanders will communicate with The Adjutant General, ATTN: AGAO-CP, Department of the Army, Washington, D.C., 20310.

**15. Authentication of passport applications for large groups.** When difficulty is encountered in arranging for authentication of passport applications by local clerks of court for large groups, e.g., unit movements, commanders will address a letter to The Adjutant General, ATTN: AGAO-CP, Department of the Army, Washington, D.C., 20310, outlining the problem and requesting assistance with the resolution thereof.

**16. Change of destination or reporting date, or cancellation of travel.** Whenever the destination or reporting date of military personnel, civilian personnel, or their dependents is changed or the travel is canceled following issuance of DD Form 1056, a copy of amendatory orders will be forwarded to the Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, in order that appropriate action may be taken with respect to the passport.

**17. Passports and visas for other than official travel.** Persons who travel on leave or in a tourist status will procure regular (tourist) passports; this includes military personnel who will reside in a foreign country on release from active duty, discharge, or retirement from the Army; dependents who do not have approved Government travel; and contractor personnel, when the contract is with the company by which they are employed. Military facilities will not be used when applying for passports or visas for use while on leave or in a tourist status, nor will notification of such application be made to the U.S. Army Service Center for the Armed Forces. The application for a passport will specify that the

passport is to be delivered to the applicant at his home address. Applicants will address inquiries concerning visas for such travel to the appropriate consular officials of each country to be visited. Persons applying for tourist passports will submit photographs taken in civilian attire. Applicants for such passports must pay the usual fees for execution of the passport application, issuance of the passport, and any special postal services requested.

#### 18. How to avoid delays in receipt of passports.

Delays in applying for passports cost the Government and the traveler both time and money. It is imperative, therefore, that applications for passports be made as quickly as possible and that they are accurate and complete. Submission of an accurate and complete application avoids later inquiries by the Department of State. To insure that delays are avoided, check to insure that the following has been complied with:

a. Properly complete DD Form 1056, with special attention to item 3.

b. Attach copies 1 and 2 of DD Form 1056 to Form DSP-11 and give these forms to the individual applying for a passport.

c. Immediately after issuance of DD Form 1056, forward copy 4, thereof, to the U.S. Army Service Center for the Armed Forces, with required visa photographs, if any, attached.

d. Inclose satisfactory birth evidence with the passport application, as outlined in paragraph 8.

e. On passport application—

- (1) Give name in full in the space provided on the first page of the application form. Differences in the name of the applicant as it appears on the application and on the DD Form 1056 submitted with the application may delay the issuance of the passport. If there is any variation, the application must be accompanied by a copy of the court order authorizing the change of name, or other satisfactory explanation of the discrepancy.
- (2) For naturalized citizens, state periods and places of residence outside the United States subsequent to naturalization.
- (3) Give full information concerning applicant's parents if they were not born in the United States, especially the names of the parents, whether they were ever naturalized and, if so, when and where.

(4) Give dates of previous marriages.

(5) Fill in all blank spaces on the application. When an applicant claims that he has never been abroad, the fact should be clearly stated in the application instead of merely drawing a line through the appropriate space.

**19. Maintaining a control system.** Commanders at all echelons will insure that a system of control will be established for all passports issued military or civilian personnel for official travel. This control will include the following:

a. Personnel in oversea areas and those whose duties require them to be in possession of valid passport at all times will be checked periodically to insure that their passports are in order.

b. When military and civilian personnel complete travel abroad and return to the continental United States, their passports will be forwarded to the Passport Office, Department of State, Washington, D.C., 20524, for retention unless their duties will require frequent travel to areas where passports are required. Those passports which are retained will be safeguarded by the installation commander and will not be used for personal travel. Upon request, a passport which has been forwarded to the Department of State will be canceled and returned to the member if he has retired from active military service or if he will not be traveling abroad on official business during the remainder of the validity period of the passport.

c. Except for enlisted personnel who reenlist without a break in service, passports issued in connection with official travel will be surrendered upon release from active duty, discharge, or retirement and will be returned by the commander of the transfer activity or unit personnel section performing transfer processing to the Passport Office, Department of State for cancellation. If requested, that agency will return the canceled passport to the person at his or her home address.

d. Dependent passports will be forwarded to the Passport Office, Department of State for cancellation. Dependents may request that canceled passports be returned.

e. When a student whose sponsor's tour of duty extends through the following summer vacation arrives in the United States, he may give a letter to the Immigration Inspector which describes the status of the sponsor's tour and states that the

student expects to rejoin the sponsor. The passport will then be forwarded by the Immigration Inspector to the Department of State for filing without cancellation pending receipt of DD Form 1056 authorizing application for a "no-fee" passport for travel during the following vacations. When submitting DD Form 1056, the number of the passport and the date of issuance will be shown.

*f.* Any exceptions authorized by the Department of State are usually indorsed on the passport at the time of issue. Passports returned to the Department of State are placed in file for reference in the event of future travel.

*g.* Passports which have expired will not be sent to the Department of State for cancellation since that Department cancels only unexpired passports.

## APPENDIX I

## FOREIGN COUNTRIES WHERE PASSPORTS AND VISAS ARE REQUIRED

	<i>Passport</i>	<i>Visa</i>	<i>Visa photographs</i>	<i>Supplemental instructions</i>
<b>1. ADEN</b>				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
<b>2. AFGHANISTAN</b>				
Military personnel.....	Yes	Yes	3	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	3	
Dependents.....	Yes	Yes	3	
<b>3. ALGERIA</b>				
Military personnel.....	Yes	Yes	*4	Applicable to PCS, TDY, and leave. *PCS personnel will require at least 20 additional photographs for use after arrival, which should be retained by the traveler.
Civilian personnel.....	Yes	Yes	*4	
Dependents.....	Yes	Yes	*4	
<b>4. ANGOLA (LUANDA)</b>				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave. Personnel not leaving aerodrome do not need visas.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
<b>5. ARGENTINA</b>				
Military personnel.....	Yes	Yes	None	Applicable to PCS. Passport only required for TDY and leave.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
<b>6. ASCENSION ISLAND</b>				
Military personnel.....	No	No	None	*Exempt of passport requirement if associated with AFMTC unless en route through area requiring passport.
Civilian personnel.....	*Yes	No	None	
Dependents.....	Yes	No	None	
<b>7. AUSTRALIA</b>				
Military personnel.....	*No	*No	None	*Applicable to PCS and TDY, if military personnel possess identity card and copy of movement orders. Military personnel on leave require passports and visas. **Applicable to PCS and TDY. Civilian personnel on leave require visas. ***Applicable when sponsor is on PCS and TDY. Dependents who enter Australia in connection with sponsor's leave require visas.
Civilian personnel.....	Yes	**No	None	
Dependents.....	Yes	***No	None	
<b>8. AUSTRIA</b>				
Military personnel.....	Yes	No	None	Applicable to PCS, TDY, and leave. *Alien dependents require visas. **2 photographs are required when visas are procured for alien dependents.
Civilian personnel.....	Yes	No	None	
Dependents.....	Yes	*No	**None	
<b>9. AZORES</b>				
Military personnel.....	No	No	None	Applicable to PCS, TDY, and leave. *For PCS, visa valid as long as passport is valid, but traveler must enter Azores within 120 days of the visa issue date. For TDY and leave, visa valid 120 days and single entry.
Civilian personnel.....	Yes	*Yes	None	
Dependents.....	Yes	No	None	
<b>10. BAHRAIN ISLANDS</b>				
Military personnel.....	Yes	Yes	None	Personnel not leaving aerodrome are exempt from visa requirement. Visa in passport for Iran prevents entry into Bahrain.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	

	Passport	Visa	Visa photographs	Supplemental instructions
<b>11. BASUTOLAND</b>				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
<b>12. BECHUANALAND</b>				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
<b>13. BELGIUM</b>				
Military personnel.....	*No	No	None	Applicable to PCS, TDY, and leave. *Passport required by military personnel assigned to MAAG.
Civilian personnel.....	Yes	No	None	
Dependents.....	Yes	No	None	
<b>14. BOLIVIA</b>				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave, except visa not required for leave.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
<b>15. BRAZIL</b>				
Military personnel.....	Yes	*Yes	None	Applicable to PCS. Official and diplomatic visas are valid for only one entry into Brazil. New visas are required by all personnel for reentry into Brazil regardless of type visa previously issued. *Visas are not required for TDY and leave unless traveling with diplomatic or official passport.
Civilian personnel.....	Yes	*Yes	None	
Dependents.....	Yes	*Yes	None	
<b>16. BRITISH GUIANA</b>				
Military personnel.....	Yes	Yes	None	Applicable to PCS. For TDY, passports and visas are not required unless the stay is over 6 months. For leave, passports only are required if the traveler has entered British Guiana from the U.S. and possesses a round trip ticket.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
<b>17. BRITISH HONDURAS</b>				
Military personnel.....	Yes	Yes	None	Applicable to PCS. For TDY and leave passports are not required unless the stay is over 6 months; however, traveler must be U.S. citizen with proof of citizenship.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
<b>18. BULGARIA</b>				
Military personnel.....	Yes	Yes	*2	Applicable to PCS, TDY, and leave. *Photographs must be signed.
Civilian personnel.....	Yes	Yes	*2	
Dependents.....	Yes	Yes	*2	
<b>19. BURMA</b>				
Military personnel.....	Yes	*Yes	**6	Applicable to PCS, TDY, and leave. *Visas are not required for persons who do not leave the aerodrome. 6 visa forms must be signed prior to obtaining visa. The neces- sary forms will be mailed to the traveler by the Commanding Officer, U.S. Army Serv- ice Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, for completion and return for forwarding to the Embassy of Burma. **Photographs must be signed across the bottom.
Civilian personnel.....	Yes	*Yes	**6	
Dependents.....	Yes	*Yes	**6	
<b>20. BURUNDI, KINGDOM OF</b>				
Military personnel.....	Yes	Yes	2	Applicable to PCS, TDY, and leave. 2 visa forms must be signed prior to obtaining visa. The necessary forms will be mailed to the traveler by the Commanding Officer,
Civilian personnel.....	Yes	Yes	2	
Dependents.....	Yes	Yes	2	

	Passport	Visa	Visa photographs	Supplemental instructions
20. BURUNDI, KINGDOM OF--Continued				U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, for completion and return for forwarding the Embassy of Burundi.
21. CAMBODIA				
Military personnel.....	Yes	Yes	*4	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	*4	*2 additional photographs are required for a
Dependents.....	Yes	Yes	*4	Vietnamese transit visa.
22. CAMEROON				
Military personnel.....	Yes	Yes	2	As Embassy must obtain approval for entry
Civilian personnel.....	Yes	Yes	2	of persons into Cameroon from home
Dependents.....	Yes	Yes	2	Government, there is 10 to 15 days delay
				in obtaining visas.
23. CENTRAL AFRICAN REPUBLIC				
Military personnel.....	Yes	Yes	2	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	2	
Dependents.....	Yes	Yes	2	
24. CEYLON				
Military personnel.....	Yes	Yes	2	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	2	
Dependents.....	Yes	Yes	2	
25. CHAD				
Military personnel.....	Yes	Yes	2	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	2	
Dependents.....	Yes	Yes	2	
26. CHILE				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave, except
Civilian personnel.....	Yes	Yes	None	that persons entering on leave for 90 days
Dependents.....	Yes	Yes	None	or less do not need visas.
27. COLOMBIA				
Military personnel.....	Yes	Yes	None	Applicable to PCS and TDY. For leave,
Civilian personnel.....	Yes	Yes	None	persons may enter Colombia with an
Dependents.....	Yes	Yes	None	identity card.
28. CONGO, REPUBLIC OF (Brazzaville)				
Military personnel.....	Yes	Yes	2	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	2	
Dependents.....	Yes	Yes	2	
29. CONGO, DEMOCRATIC REPUBLIC OF THE (Leopoldville)				
Military personnel.....	Yes	Yes	2	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	2	Visa forms must be signed prior to obtaining
Dependents.....	Yes	Yes	2	visa. The necessary forms will be mailed
				to the traveler by the Commanding Officer,
				U.S. Army Service Center for the Armed
				Forces, ATTN: ANRDP-P, The Pentagon
				Washington, D.C., 20310, for completion
				and return. Travelers will furnish father's
				name and nationality for use in obtaining
				visas.
30. COSTA RICA				
Military personnel.....	*Yes	*Yes	None	Applicable to PCS and TDY. Passports and
Civilian personnel.....	Yes	Yes	None	visas not required for leave if they obtain
Dependents.....	Yes	Yes	None	30 day tourist card from Costa Rican
				Consul.
				*Passport and visa not required for stay of
				48 hours or less; arrival and departure must
				be aboard military aircraft.

	Passport	Visa	Visa photographs	Supplemental instructions
<b>31. CYPRUS</b>				
Military personnel.....	Yes	No	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	No	None	
Dependents.....	Yes	No	None	
<b>32. CZECHOSLOVAKIA</b>				
Military personnel.....	Yes	Yes	4	Passport must be signed prior to submission to embassy for issuance of visa. In order that signature may be obtained with least possible delay, Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, will be advised of any change of address.
Civilian personnel.....	Yes	Yes	4	
Dependents.....	Yes	Yes	4	
<b>33. DAHOMEY</b>				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
<b>34. DENMARK</b>				
Military personnel.....	*No	No	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	No	None	*Military personnel assigned to MAAG and OSP require passports.
Dependents.....	Yes	No	None	
<b>35. DOMINICAN REPUBLIC</b>				
Military personnel.....	Yes	Yes	None	Applicable to PCS and TDY, except that military personnel arriving and departing same aircraft do not need passports and visas. In leave status tourist card may be obtained from Dominican Consulate or airline in lieu of passport.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
<b>36. ECUADOR</b>				
Military personnel.....	Yes	Yes	None	Applicable to PCS and TDY.
Civilian personnel.....	Yes	Yes	None	Tourist cards valid for 3 months may be used in lieu of passports for leave travel.
Dependents.....	Yes	Yes	None	
<b>37. EL SALVADOR</b>				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	Guatemalan visa required.
Dependents.....	Yes	Yes	None	Passport must be signed prior to submission to embassy for issuance of visa. In order that signature may be obtained with least possible delay, Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, will be advised of any change of address.
				Passport and visa not required for stay of 48-hours or less; arrival and departure must be aboard military aircraft.
<b>38. ETHIOPIA</b>				
<b>a. ASMARA and MASSAWA:</b>				
Military personnel.....	Yes	*No	None	Applicable to PCS and TDY.
Civilian personnel.....	Yes	*No	None	
Dependents.....	Yes	*No	None	
<b>b. Other than ASMARA and MASSAWA:</b>				
Military personnel.....	Yes	Yes	4	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	4	
Dependents.....	Yes	Yes	4	
<b>39. FINLAND</b>				
Military personnel.....	Yes	No	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	No	None	
Dependents.....	Yes	No	None	



	Passport	Visa	Visa photographs	Supplemental instructions
40. FRANCE				
Military personnel.....	*No	No	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	No	None	*Military personnel assigned to MAAG and the Office of the Defense Advisor, USRO require passports.
Dependents.....	Yes	Yes	**None	**Dependents who are aliens of other than NATO countries will furnish 7 photographs.
41. FRENCH SOMALILAND				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
42. GABON				
Military personnel.....	Yes	Yes	3	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	3	Personnel will furnish the exact purpose of their trip and their marital status to Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, for use in obtaining visas.
Dependents.....	Yes	Yes	3	
43. GAMBIA				
Military personnel.....	*No	*No	None	*Military personnel to be exempt from passport and visa must be in uniform.
Civilian personnel.....	Yes	No	None	
Dependents.....	Yes	**Yes	None	**Dependents 16 years and under are exempt from visas.
44. GERMANY				
Military personnel.....	*No	No	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	No	None	*Military personnel assigned to MAAG require passports.
Dependents.....	Yes	**No	None	**Military permit required for entry into Germany will be affixed at Department of State.
45. GHANA				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	Personnel not leaving aerodrome do not need visas.
Dependents.....	Yes	Yes	None	
46. GIBRALTAR				
Military personnel.....	Yes	*Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	*Yes	None	*Visa not required for stay of less than 2 days.
Dependents.....	Yes	*Yes	None	
47. GREECE				
Military personnel.....	*No	*No	***6	*Military personnel assigned to MAAG require passports and visas.
Civilian personnel.....	Yes	**Yes	***6	**Visa not required for stay of 60 days or less.
Dependents.....	Yes	**Yes	***6	***Photographs are not required for visa but for use after arrival overseas; therefore, individual should keep the photographs in his possession.
48. GUATEMALA				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	Passports must be signed prior to submission to embassy for issuance of visa. In order that signature may be obtained with least possible delay, Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, will be advised of any change of address.
Dependents.....	Yes	Yes	None	

	<i>Passport</i>	<i>Visa</i>	<i>Visa photographs</i>	<i>Supplemental instructions</i>
49. GUINEA, REPUBLIC OF				
Military personnel.....	Yes	Yes	3	Personnel who do not leave aerodrome are exempt from visas.
Civilian personnel.....	Yes	Yes	3	
Dependents.....	Yes	Yes	3	
50. HAITI				
Military personnel.....	Yes	Yes	None	Applicable to PCS and TDY, except that military personnel on TDY in uniform, having ID cards and orders, arriving and departing same military aircraft do not need passports and visas. Military personnel on leave entering on commercial aircraft, remaining 1 month or less, will be issued tourist card by Haitian officials on arrival. Military personnel on leave entering on military aircraft for 1 month or less do not need passports or visas.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
51. HONDURAS				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave, except persons who do not leave the aerodrome are exempt from obtaining passports and visas.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
52. HONG KONG				
Military personnel.....	*No	*No	None	*Applicable to PCS, TDY, and leave, if military personnel are in uniform with orders. Visas not required for visits or transit periods up to 7 days.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
53. HUNGARY				
Military personnel.....	Yes	Yes	*4	Applicable to PCS, TDY and leave. *Photographs must be signed across the bottom. Passport must be signed prior to submission to embassy for issuance of visa. In order that signature may be obtained with least possible delay, Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, will be advised of any change of address.
Civilian personnel.....	Yes	Yes	*4	
Dependents.....	Yes	Yes	*4	
54. ICELAND				
Military personnel.....	No	No	None	Applicable to PCS, TDY, and leave. *Visas are not required for stays of 3 months or less. **Information that quarters are available at Keflavik Air Force Base will be furnished the Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P; The Pentagon, Washington, D.C., 20310, as this information must be furnished the Icelandic Embassy in order to obtain a visa.
Civilian personnel.....	Yes	*Yes	1	
Dependents.....	Yes	**Yes	1	
55. INDIA				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave. Pakistani transit visa required. Persons entering India for TDY will furnish to the Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington D.C., 20310, for use in obtaining the visa— a. Purpose of visit.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	

	Passport	Visa	Visa photographs	Supplemental instructions
55. INDIA—Continued				<p>b. Agencies of Indian Government and name of private organizations to be contacted in India, with the names of the individuals concerned wherever known.</p> <p>c. Approximate date and port of arrival in and departure from India.</p> <p>d. Approximate length of stay in India.</p> <p>e. Whether single or multiple entry.</p> <p>f. Whether the applicant has visited India previously, and if so, when.</p>
56. INDONESIA				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
57. IRAN				
Military personnel.....	Yes	*Yes	**12	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	*Yes	**6	
Dependents.....	Yes	*Yes	**6	
				<p>*Previously issued passports must have at least 1 year validity remaining in order to obtain visa.</p> <p>**Photographs are not required for visa but for use after arrival overseas, therefore, individuals should keep the photographs in their possession.</p>
58. IRAQ				
Military personnel.....	Yes	Yes	2	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	2	
Dependents.....	Yes	Yes	2	
				Up-to-date immunization records must be submitted to Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, for use in obtaining visas. Personnel not leaving aerodrome do not need visas. Visa in passport for Israel or Kuwait will prevent entry into Iraq.
59. ISRAEL				
Military personnel.....	*Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	*Yes	Yes	None	
Dependents.....	*Yes	Yes	None	
				<p>Passport must be signed prior to submission to embassy for issuance of visa. In order that signature may be obtained with least possible delay, Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., will be advised of any change of address.</p> <p>*Personnel traveling to Israel (and Arab countries) are authorized issuance of two passports before departing the United States. Two separate DD Forms 1056 should be issued and two separate applications should be submitted. Personnel not leaving aerodrome do not need visas.</p>
60. ITALY				
Military personnel.....	*No	No	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	No	None	
Dependents.....	Yes	No	None	
61. IVORY COAST				
Military personnel.....	Yes	Yes	2	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	2	
Dependents.....	Yes	Yes	2	
				Personnel not leaving aerodrome do not need visas. Immunization record must be submitted to the U.S. Army Service Center

	Passport	Visa	Visa photographs	Supplemental instructions
<b>61. IVORY COAST—Continued</b>				for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, as the Service Center must present the immunization record to the Embassy in order to obtain a visa.
<b>62. IWO JIMA</b>				
Military personnel.....	No	No	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	No	None	
Dependents.....	Yes	No	None	
<b>63. JAPAN</b>				
Military personnel.....	*No	*No	None	*Applicable to PCS, TDY, and leave, except military personnel assigned to or on TDY with MAAG.
Civilian personnel.....	Yes	**No	None	**Applicable to PCS and TDY, except civilian personnel assigned to or on TDY with MAAG or traveling to Japan on leave require passports and visas.
Dependents.....	Yes	***No	None	***Applicable to dependents of military personnel whose sponsors are on PCS, TDY, and leave, except when sponsor is assigned to or on TDY with MAAG. Also applicable to dependents of civilian personnel whose sponsors are on PCS and TDY except when sponsor is assigned to or on TDY with MAAG. Dependents of civilian personnel traveling to Japan with sponsors on leave require passports and visas regardless of mode of transportation.
<b>64. JORDAN</b>				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
<b>65. KENYA</b>				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	Passport and visa forms must be signed prior to obtaining visa. The passport and visa forms will be mailed to the traveler by the Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, for completion and return. Travelers will furnish the exact purpose of their trip for use in obtaining visas.
Dependents.....	Yes	Yes	None	
<b>66. KOREA</b>				
Military personnel.....	*No	*No	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	**2	*Military personnel assigned to MAAG require passports and visas.
Dependents.....	Yes	Yes	**2	**Photographs are required for regular and Dependent passports only; dependents of personnel assigned to MAAG receive official passports. All dependents and a personnel on PCS assignment to Korea requiring passports require a 4 year multiple entry and exit visa for Japan.
<b>67. KUWAIT</b>				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	Visa in passport for Iran or Israel will prevent entry into Kuwait.
Dependents.....	Yes	Yes	None	Personnel will furnish 2 copies of a letter (preferably from church) showing church

	Passport	Visa	Visa photographs	Supplemental instructions
67. KUWAIT—Continued				affiliation to Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, for the use in obtaining visas.
68. LAOS				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
69. LEBANON				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave. Personnel not leaving aerodrome do not need visas. Visa in passport for Israel will prevent entry.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
70. LIBERIA				
Military personnel.....	Yes	Yes	2	Applicable to PCS, TDY, and leave. Prerequisites to issuance of Liberian visa are up-to-date immunization records and a signed visa form. Immunization records must be submitted to the Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, The Commanding Officer, U.S. Army Service Center for the Armed Forces will mail the visa form to traveler for signature and return to the U.S. Army Service Center for the Armed Forces. Personnel not leaving aerodrome do not need visas.
Civilian personnel.....	Yes	Yes	2	
Dependents.....	Yes	Yes	2	
71. LIBYA				
Military personnel.....	*No	*No	**No	*Applicable to PCS and TDY, except military personnel assigned to or on TDY with MAAG or on leave require passports and visas. Military personnel assigned to or on TDY with the 64th Engr Bn require passports. (Entry of MAAG or 64th Engr Bn, as appropriate, must be made in item 3, DD Form 1056.) **3 photographs required when passport is required. ***Fees for Libyan visas are as follows: a. Entry visas— (1) for tourism or visit—\$2.80 (2) for work, business, or joining sponsor—\$5.60; b. Transit visas—\$2.80. (Valid for 5 days' stay.) Children under 10 years of age are exempt from payment of visa fees. A money order in the appropriate amount, made payable to the Libyan Embassy, will be submitted to the Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310. Checks are not acceptable.
Civilian personnel.....	Yes	***Yes	3	
Dependents.....	Yes	***Yes	3	
72. LUXEMBOURG				
Military personnel.....	*No	No	None	Applicable to PCS, TDY, and leave. *Military personnel assigned to MAAG require passports.
Civilian personnel.....	Yes	No	None	
Dependents.....	Yes	No	None	

	<i>Passport</i>	<i>Visa</i>	<i>Visa photographs</i>	<i>Supplemental instructions</i>
<b>73. MALAGASY REPUBLIC</b>				
Military personnel.....	Yes	*Yes	2	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	*Yes	2	*Visa not required if staying less than 3 months.
Dependents.....	Yes	*Yes	2	
<b>74. MALAWI</b>				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
<b>75. MALAYSIA</b>				
Military personnel.....	Yes	*Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	*Yes	None	*Visa not required for stay of less than 3 months.
Dependents.....	Yes	*Yes	None	
<b>76. MALI, REPUBLIC OF</b>				
Military personnel.....	Yes	Yes	2	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	2	Personnel who do not leave the aerodrome are exempt from visas.
Dependents.....	Yes	Yes	2	
<b>77. MALTA</b>				
Military personnel.....	*No	No	None	Applicable to PCS. TDY and leave if in possession of orders.
Civilian personnel.....	Yes	No	None	
Dependents.....	Yes	*Yes	None	*Visa is not required for stay of less than 3 months.
<b>78. MAURITANIA</b>				
Military personnel.....	Yes	Yes	*1	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	*1	*1 additional visa photograph is required for each principal city visited. Personnel who do not leave aerodrome are exempt from visas.
Dependents.....	Yes	Yes	*1	
<b>79. MEXICO</b>				
Military personnel.....	*Yes	**Yes	None	*Passports and visas are not required for stays of 29 days or less upon presentation of identification card. A courtesy card will be issued at the border or airport of entry upon completion of required statistical questionnaire.
Civilian personnel.....	*Yes	**Yes	None	Passports and visas are not required for individuals entering country on leave, in transit, or for educational purposes, if tourist card is obtained from Mexican Consulate, border immigration officials, or airline offices.
Dependents.....	*Yes	**Yes	None	**When visas are required, individuals will furnish marital status and date and place of birth (including city and State) to the Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, for use in obtaining visas.
<b>80. MOROCCO</b>				
Military personnel.....	Yes	No	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	No	None	*Alien dependents require visa which must be obtained in New York, N.Y.
Dependents.....	Yes	*No	None	
<b>81. MOZAMBIQUE</b>				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
<b>82. NEPAL</b>				
Military personnel.....	Yes	Yes	1	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	*1	*2 photographs are required for regular and dependent passports.
Dependents.....	Yes	Yes	*1	

	Passport	Visa	Visa photographs	Supplemental instructions
83. NETHERLANDS				
Military personnel.....	*No	No	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	No	None	*Military personnel assigned to MAAG
Dependents.....	Yes	No	None	require passports.
84. NEW ZEALAND				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	Personnel not leaving aerodrome are exempt
Dependents.....	Yes	Yes	None	from visa requirement.
85. NICARAGUA				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	Personnel not leaving aerodrome are exempt
Dependents.....	Yes	Yes	None	from visa requirements.
86. NIGER				
Military personnel.....	Yes	Yes	2	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	2	The Embassy of Niger requires the following
Dependents.....	Yes	Yes	2	information prior to issuance of visas: 1.
				Reason for journey; 2. Height; 3. Color
				of hair; 4. Color of eyebrows and whether
				heavy or light; 5. Color and shape of eyes;
				6. Height of front forehead, e.g. high or
				low; 7. Type of nose; 8. Type of mouth and
				whether lips are thick, thin, et cetera; 9.
				Color of beard (if any) and whether heavy
				or light; 10. Type of face, e.g. oval, round,
				square; 11. Type of chin, e.g. pointed,
				receding, double; 12. Complexion; and 13.
				Location and size of visible scars. The
				above information will be furnished to
				the United States Army Service Center for
				the Armed Forces, ATTN: ANRDP-P, The
				Pentagon, Washington, D.C., 20310, to-
				gether with immunization records.
87. NIGERIA				
Military personnel.....	*Yes	*Yes	None	*Military personnel staying less than 24 hours
Civilian personnel.....	Yes	Yes	None	are exempt from passport requirement.
Dependents.....	Yes	Yes	None	
88. NORWAY				
Military personnel.....	No	No	None	Applicable to PCS, TDY, and leave, if in
Civilian personnel.....	Yes	No	None	possession of ID card and orders.
Dependents.....	Yes	No	None	
89. OKINAWA				
Military personnel.....	*No	No	None	Applicable to PCS and TDY. Military
Civilian personnel.....	*Yes	No	None	personnel traveling on leave require pass-
Dependents.....	*Yes	No	None	ports.
				*Non-U.S. Nationals traveling to Okinawa on
				other than official business require military
				permits and passports.
90. PAKISTAN				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
91. PANAMA				
Military personnel.....	Yes	*Yes	**None	*Applicable to those who remain over 6 hours
Civilian personnel.....	Yes	Yes	**None	and leave aerodrome.
Dependents.....	Yes	Yes	**None	**2 Visa photographs must be submitted if
				staying over 24 hours. Persons on leave
				do not need passports if they obtain tourist
				card from Panamanian Consul.
				Note. Passports and visas not required by military
				and civilian personnel on PCS or TDY in the
				Panama Canal Zone, or by their dependents who
				reside with them in the Panama Canal Zone.

	Passport	Visa	Visa photographs	Supplemental instructions
92. PARAGUAY				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
93. PERU				
Military personnel.....	Yes	*Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	*Yes	None	*Visa not required for TDY of 90 days or less.
Dependents.....	Yes	*Yes	None	Transit visa not required for stay of less than 48 hours.
94. PHILIPPINES, REPUBLIC OF				
Military personnel.....	*No	*No	None	*Military personnel assigned to MAAG require passports and visas. Military personnel traveling commercially and those in civilian clothing need passports and visas. Persons on leave require passports and visas. The Philippine Government requires the applicant's mother's maiden name, father's name, and a statement as to whether the applicant has or has not previously been denied a Philippine visa. This information will be forwarded to the Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, when the applicant applies for a passport for official Government travel.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	2	
95. POLAND				
Military personnel.....	Yes	Yes	4	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	4	Passport must be signed prior to submission to embassy for issuance of visa. In order that signature may be obtained with least possible delay, Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, will be advised of any change of address.
Dependents.....	Yes	Yes	4	
96. PORTUGAL				
Military personnel.....	*Yes	*Yes	None	*Applicable to PCS and TDY, except that NATO personnel may enter Portugal without passports and visas if travel orders state personnel traveling on NATO business and they possess ID cards. Military personnel on TDY may enter Portugal without visas for a period not to exceed 60 days, and military personnel on leave may enter Portugal without passports and visas for a period not to exceed 60 days, provided they possess orders which: (1) contain specific authority to enter Portugal; (2) are in both French and English on the same sheet, and; (3) are both properly authenticated by original pen-and-ink signatures. They must also possess ID cards.
Civilian personnel.....	Yes	**Yes	None	
Dependents.....	Yes	**Yes	None	
				**Applicable to PCS. Civilian personnel and dependents on TDY and leave may enter Portugal without visas for a period not to exceed 60 days. Individuals must possess orders and ID cards.



	Passport	Visa	Visa photographs	Supplemental instructions
97. PORTUGUESE GUINEA				
Military personnel.....	Yes	No	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	No	None	
Dependents.....	Yes	Yes	None	
98. QUATAR				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
99. RUMANIA				
Military personnel.....	Yes	Yes	4	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	4	
Dependents.....	Yes	Yes	4	
100. RWANDA				
Military personnel.....	Yes	Yes	3	Applicable to PCS, TDY, and leave. 3 visa forms must be signed prior to obtaining visa. The necessary forms will be mailed to the traveler by the Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, for completion and return for forwarding to the Embassy of Rwanda. Up-to-date immunization records must be submitted to Commanding Officer U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, for use in obtaining visas.
Civilian personnel.....	Yes	Yes	3	
Dependents.....	Yes	Yes	3	
101. SAUDI ARABIA				
Military personnel.....	Yes	Yes	*1	Applicable to PCS, TDY, and leave. *20 additional photographs and negatives are required for use by personnel assigned to Saudi Arabia and should be in their possession on arrival. These photographs will be full face, bust photographs; 4 photographs will be size 1" x 1½" and show name and service number, 8 photographs will be size 2" x 2" and show individual in summer uniform, and 8 photographs will be size 2" x 2" and show individual in civilian clothes. Up-to-date immunization records must be submitted to Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, for use in obtaining visas.
Civilian personnel.....	Yes	Yes	1	
Dependents.....	Yes	Yes	1	
102. SENEGAL, REPUBLIC OF				
Military personnel.....	Yes	Yes	2	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	2	
Dependents.....	Yes	Yes	2	
103. SEYCHELLES				
Military personnel.....	Yes	**Yes	None	Applicable to PCS, TDY, and leave. **Visa not required for stay of 3 months or less.
Civilian personnel.....	Yes	**Yes	None	
Dependents.....	Yes	**Yes	None	
104. SIERRA LEONE				
Military personnel.....	Yes	Yes	None	Military personnel not leaving aerodrome are exempt from the passport requirement.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	

	<i>Passport</i>	<i>Visa</i>	<i>Visa photographs</i>	<i>Supplemental instructions</i>
105. SINGAPORE				
Military personnel.....	*Yes	No	None	*Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	No	None	Military personnel on TDY exempt from passport requirements if arrival on military aircraft.
Dependents.....	Yes	Yes	None	
106. SOMALIA REPUBLIC				
Military personnel.....	Yes	Yes	2	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	2	Persons traveling to Somalia Republic will furnish mother's maiden name and father's name to Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, for use in obtaining visas. Embassy must obtain approval for entry of persons from home Government.
Dependents.....	Yes	Yes	2	
107. SOUTH AFRICA				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	Personnel not leaving aerodrome are exempt from visa requirements.
Dependents.....	Yes	Yes	None	
108. SOUTHERN RHODESIA				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	1 visa form must be signed prior to obtaining visa. The necessary form will be mailed to the traveler by the Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, for completion and return. Travelers will include father's name for use in obtaining visas.
Dependents.....	Yes	Yes	None	
109. SOUTHWEST AFRICA				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
110. SPAIN				
Military personnel.....	*No	No	None	Applicable to PCS, TDY, and leave, except passports are required for military personnel on leave when traveling via commercial means.
Civilian personnel.....	Yes	No	None	*Military personnel assigned to MAAG require passports.
Dependents.....	Yes	**No	None	**Dependents traveling on foreign passports require visas.
111. SUDAN				
Military personnel.....	Yes	Yes	2	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	2	
Dependents.....	Yes	Yes	2	
112. SWAZILAND				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
113. SWEDEN				
Military personnel.....	*No	No	None	*Personnel not assigned to NATO are required to have passports.
Civilian personnel.....	Yes	No	None	
Dependents.....	Yes	No	None	
114. SWITZERLAND				
Military personnel.....	No	No	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	No	None	Must possess ID cards and orders when exempt.
Dependents.....	Yes	No	None	

	Passport	Visa	Visa photographs	Supplemental instructions
115. SYRIAN ARAB REPUBLIC				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	Visa in passport for Israel will prevent entry.
Dependents.....	Yes	Yes	None	
116. TAHITI				
Military personnel.....	Yes	Yes	1	Visa forms must be signed prior to obtaining visa. The necessary forms will be mailed to the traveler by the Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310.
Civilian personnel.....	Yes	Yes	1	
Dependents.....	Yes	Yes	1	
117. TAIWAN				
Military personnel.....	*No	*No	None	Applicable to PCS and TDY. All persons on leave require passports and visas.
Civilian personnel.....	Yes	Yes	None	*Military personnel assigned to the Military Assistance Program Mission require passports and visas.
Dependents.....	Yes	Yes	**None	**Alien dependents require 3 photographs. Personnel who do not leave aerodrome are exempt from visas.
118. TANZANIA				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	Passports and visas are not required if stay does not exceed 48 hours, if departure is by same means of entry, and possess ID cards and orders.
Dependents.....	Yes	Yes	None	
119. THAILAND				
Military personnel.....	*Yes	No	**3	*Passports not required for U.S. military personnel traveling to Thailand as members of unit entering in group movement.
Civilian personnel.....	Yes	No	**3	**Photographs are required in Thailand, therefore, they should be retained by the traveler. Military and civilian personnel and their dependents assigned to JUSMAG require 8 passport photographs and 6 identification card type photographs after arrival in Thailand.
Dependents.....	Yes	No	**3	
120. TOGO				
Military personnel.....	Yes	Yes	2	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	2	
Dependents.....	Yes	Yes	2	
121. TUNISIA				
Military personnel.....	Yes	*Yes	2	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	*Yes	2	*Visa not required for stays of 4 months or less.
Dependents.....	Yes	*Yes	2	
122. TURKEY				
Military personnel.....	*No	*No	**10	Applicable to PCS and TDY. Personnel on leave require passports.
Civilian personnel.....	Yes	No	**10	*Passports and visas are required for JUSMMAT and CENTO personnel.
Dependents.....	Yes	No	**10	**Photographs are not required for visa but are for use after arrival overseas, therefore, individuals should keep the photographs and the photograph negative in their possession.
123. UGANDA				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	United Arab Republic transit visa required for dependents.
Dependents.....	Yes	Yes	None	

	Passport	Visa	Visa photographs	Supplemental instructions
124. UNION OF SOVIET SOCIALIST REPUBLICS				
Military personnel.....	Yes	Yes	4	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	4	Passport must be signed prior to submission to embassy for issuance of visa. In order that signature may be obtained with least possible delay, Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Wash- ington, D.C., 20310, will be advised of any change of address.
Dependents.....	Yes	Yes	4	
125. UNITED ARAB REPUBLIC				
Military personnel.....	Yes	Yes	2	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	2	Personnel who do not leave the aerodrome are exempt from visa requirement.
Dependents.....	Yes	Yes	2	
126. UNITED KINGDOM				
Military personnel.....	*No	No	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	No	None	*Military personnel assigned to MAAG require passports.
Dependents.....	Yes	No	None	
127. UPPER VOLTA				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	Visa must be obtained in Paris or Abidjan, Ivory Coast.
Dependents.....	Yes	Yes	None	
128. URUGUAY				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	
Dependents.....	Yes	Yes	None	
129. VENEZUELA				
Military personnel.....	Yes	Yes	None	Applicable to PCS and TDY. Persons on leave may remain up to 30 days without passport if in possession of tourist card.
Civilian personnel.....	Yes	Yes	None	Exempt from visas in transit less than 48 hours or not leaving aerodrome.
Dependents.....	Yes	Yes	None	
130. VIETNAM, SOUTH				
Military personnel.....	*No	*No	**None	*Applicable to PCS and TDY. Passports and visas required for military personnel on leave.
Civilian personnel.....	Yes	Yes	2	**2 photographs required when passport is required. Personnel staying less than 7 days and those not leaving aerodrome do not require visas. As Embassy requires biographical sketch of General officers and VIPs prior to issuance of visa, such person- nel must submit a biographical sketch to the Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310.
Dependents.....	Yes	Yes	2	
131. YEMEN				
Military personnel.....	Yes	Yes	2	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	2	Definite travel plans for entering and exiting Yemen must be submitted to the Com- manding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310.
Dependents.....	Yes	Yes	2	
132. YUGOSLAVIA				
Military personnel.....	Yes	Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	Yes	None	Personnel not leaving the aerodrome are exempt from visa requirement.
Dependents.....	Yes	Yes	None	

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	<i>Passport</i>	<i>Visa</i>	<i>Visa photographs</i>	<i>Supplemental instructions</i>
133. ZAMBIA				
Military personnel.....	Yes	*Yes	None	Applicable to PCS, TDY, and leave.
Civilian personnel.....	Yes	*Yes	None	*Visa not required for stay of less than 1
Dependents.....	Yes	*Yes	None	year.

**APPENDIX II****PASSPORT AND NATURALIZATION INSTRUCTIONS  
TO ALIENS WHO ARE DEPENDENTS OF UNITED  
STATES ARMY MILITARY OR CIVILIAN PERSONNEL  
STATIONED OUTSIDE THE UNITED STATES****I. REQUIREMENTS FOR IMMEDIATE NATURALIZATION AND  
ACTION NECESSARY TO PETITION FOR NATURALIZATION.**

1. If you entered the United States for permanent residence, the Immigration and Nationality Act of June 27, 1952, as amended (section 1101 et seq., title 8, USCA), provides that you may be naturalized immediately if—

a. You are married to a U.S. citizen employed by the U.S. Government overseas; or

b. You are an alien adopted child, under the age of 18, of a U.S. citizen employed by the U.S. Government overseas; and

c. You intend to accompany or join and reside with your sponsor overseas; and

d. You can comply with all the other naturalization laws except the period of residence and physical presence requirements.

2. To apply for petition for naturalization, you should obtain Form N-400 (adult) or Form N-402 (child) from the nearest naturalization court or office of the Immigration and Naturalization Service shown on the form. When your travel has been approved, the commander who processes your travel will issue DD Form 1278 (Certificate of Oversea Assignment to Support Application to File Petition for Naturalization) which is your authority to file your petition for naturalization. As soon as you receive this form forward it immediately to the appropriate Immigration and Naturalization Service officer who will notify you when and where to file your petition for naturalization. If your petition is granted, you should follow the instructions on DD Form 1056 (Authorization to Apply for a "No-Fee" Passport).

3. You are urged to apply for citizenship, since you may experience delay or difficulty in reentering the United States if you travel overseas as an alien. This is especially true of an alien spouse or an alien adopted child of a civilian employee. An alien spouse or an alien adopted child does not require a reentry permit or an immigrant visa to reenter the United States, provided the individual is returning to an unrelinquished lawful permanent residence after a temporary absence abroad and is the spouse or child of, and has been residing abroad with, a member of the Armed Forces of the United States stationed abroad pursuant to official orders.

**II. WHAT TO DO IF YOU CANNOT BE NATURALIZED**

1. If you have no foreign passport, you must apply for a passport before the consul or diplomatic representative of the country in which you claim citizenship.

2. If you are a stateless alien, or if your country is without consular or diplomatic representation in the United States, you must obtain an Affidavit of Identity and Nationality from the Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C., 20310, and have it drawn up before a notary public. This affidavit will serve as a passport.

3. If you are the alien spouse or alien adopted child of a Department of the Army civilian employee you should apply for a reentry permit on Form I-131, which may be obtained from any office of the Immigration and Naturalization Service.

4. These are the documents you should mail to the Commanding Officer, U.S. Army Service Center for the Armed Forces, ATTN: ANRDP-P, The Pentagon, Washington, D.C. 20310, if you cannot get U.S. citizenship before you need to travel—

a. Authorization to Apply for a "No-Fee" Passport (DD Form 1056).

b. Foreign passport or certificate of identity and nationality in lieu of foreign passport.

c. Reentry Permit (required by alien spouse or alien adopted child of Department of the Army civilian employee).

5. For alien spouses or alien adopted children of Department of the Army civilian employees. Since the reentry permit is valid for only 1 year and may be extended for 1 more year, you will, after remaining overseas for 2 years, be compelled to secure a "returning resident visa," which is valid for only 4 months and cannot be renewed. Each time you apply for a "returning resident visa" you must appear before a U.S. consul, undergo a physical examination and pay fees for the visa application, visa, and physical examination for which reimbursement is not authorized. There is also the possibility that the consul might find some reason which has developed since you were first admitted to the United States which would prevent him from issuing you a visa, in which case you would be prevented from returning to the United States.



### APPENDIX III

#### PROCEDURES TO OBTAIN BIRTH CERTIFICATE FOR PASSPORT APPLICATION

1. To obtain a certified copy of a record of birth, write or go to the vital statistics office in the State, territory, or other area where the birth occurred. In writing for a certified copy, include the following:

- a. Full name (at time of birth) of person for whom birth certificate is required.
- b. Date of birth.
- c. Place of birth (city or town, county and State, and name of hospital, if any).
- d. Sex and race.
- e. Parents names (mother's maiden name).
- f. Reason for applying for birth certificate. *For example.* Birth certificate is required to obtain passport for official Government travel.

2. If a birth certificate cannot be obtained, obtain the next most desirable documentary proof of U.S. citizenship as prescribed in paragraph 8 of this regulation. Be sure to inclose with the birth evidence which you do submit with the passport application, the reply from the vital statistics office of the particular State indicating that the birth is not recorded.

[AGAO-CP]

By Order of the Secretary of the Army:

Official:

J. C. LAMBERT,  
*Major General, United States Army,  
The Adjutant General.*

HAROLD K. JOHNSON,  
*General, United States Army,  
Chief of Staff.*

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